**High Impact Action project: Open call for SMEs**

SME: …………………..

Project name: …………………..

**Financial Plan**

Project start date: …………………  
Project deadline: May 31st 2021

This document captures the financial information at the start of the project. **The information should be based on financial data accepted by both the voucher winning SME and its service providers (if applicable).**

**Service costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Service provider*** | ***Service*** | ***Country***  **(service provider registration)** | ***Total Costs***  ***(in EUR)*** | ***Voucher costs***  ***(in EUR)*** |
| Provider 1 | Service 1 |  |  |  |
| Provider 2 | Service 2 |  |  |  |
| ….. | … |  |  |  |
| Provider n | Service n |  |  |  |
| Total project | / | / |  |  |

**Costs necessary and vital for implementation (up to 10.000 EUR)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost type** | ***Description*** | ***Private co-funding*** | ***Overall cost***  ***(in EUR)*** |
| Wage and work - related reimbursement costs[[1]](#footnote-1) |  |  |  |
| Equipment-related costs1 |  |  |  |
| Outsourcing costs1 |  |  |  |
| Business travel expenses1 |  |  |  |
| Indirect costs1 |  |  |  |
| Information and communication costs1 |  |  |  |
| Total project | / | / |  |

Legal representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (provide name and surname) of the applicant

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Provide full name of the applicant) declare that:

* The costs listed above realistically represent the foreseen project costs.
* The financial plan stated above is in line with memorandums of understanding with the listed service providers.
* We undertake to execute our project according to this financial plan.
* We are aware that deviation from this plan may result in breach of contract, which entitles TECOS to recover any costs inflicted as a result, from us.

|  |  |  |
| --- | --- | --- |
| Place and date | Stamp | Signature |
|  |  |  |

1. Definition of costs is listed in the Invitation to tender [↑](#footnote-ref-1)